

Fernhill Road, Cove, Farnborough, Hampshire, GU14 9SA
Telephone: 01252 542941 Facsimile: 01252 516644
Email: headteacher@cove-jun.hants.sch.uk
www.covejuniorschool.co.uk
Headteacher: Mrs Tracey Hickie



26th May 2020

Health and Safety Arrangements – Re-opening from 1st June 2020

Key Workers / Vulnerable children / Year 6

Dear Parents,

Further to my letter last week, please find attached additional information about the health and safety procedures which will be in place following the half term holiday. I appreciate that this is a rather long and detailed letter – apologies!

Based on the updated guidance from the government, I can confirm that:

- **Monday 1st June our key worker / vulnerable children return to school**
- **Tuesday 2nd June our Year 6 children are invited back to school**

Do I have to send my Year 6 child back to school?

Thank you to everyone who has already completed our survey letting us know whether you intend sending your child back to school.

If you have not yet completed the survey, please do so by **12:00 noon Wednesday 27th May**. The survey is very short and should take only a couple of minutes to complete. It is essential that you respond so that class lists can be finalised by Friday 29th May.

<https://www.surveymonkey.co.uk/r/PDN6G5T>

Breakfast Club

This will continue to remain open for the children of key workers but will unfortunately not be open for other Year 6 children. Please ensure that places are booked through our online booking system.

Car Parking

There will be **no access** to the school car park either before or after school unless specific permission is already in place. This is because this entrance will be used for some of our children to enter school.

Arrangements for the start of the school day

- Children are encouraged to walk or cycle to school and not to be driven to school where possible
- If accompanied by an adult, only one adult should attend and they should not congregate by the school gates.
- Adults should not enter the school building unless they have an appointment with a member of staff (we now have a letter box at the front gate for written communication and of course can be contacted by email and telephone)
- Different classes will enter the school site through different entrances (please see attached map). This is to spread out the different bubbles of children.

- **Children should not arrive before 8:35am** to avoid groups of people gathering outside the school gates. From 8:35am they will be able to come straight into school to their classes to minimise mixing of children between the bubbles.
- Children should arrive at school between 8:35 and 9:00am. This longer period of time will enable us to have a staggered arrival at school.
- If several people arrive at their designated entrance at the same time, social distancing should be maintained. Please note, we have not painted 'waiting lines' on the pathways outside our three entrances but a 2m distance should be kept between any families on their approach to school.

Arrangements for the end of the school day

- Children will leave the school site through their allocated gate.
- Classes will leave one bubble at a time to give a staggered approach to leaving the school site.
- Parents should not congregate outside school gates if collecting their child. It is recommended that your child walk to a convenient meeting place away from the school gates.
- If a parent needs to collect their child, they may wait on the playground / car park but social distancing must be maintained.

Classrooms

- There will be no more than 15 children in a class bubble.
- Class bubbles will not mix
- Windows and doors will be kept open to ensure rooms are well-ventilated
- Only 1 child per table. Each child will be allocated a seating place by their teacher. All of their belongings will stay on that table.
- Each child will have their own set of stationery. This will not be shared with other children.
- Anti-bacterial wipes will be used for wiping down shared resources (e.g. computers)
- Teachers will not be using PPE.

Personal Hygiene

- All children will wash their hands upon arrival at school; before and after break; before and after lunch; and prior to leaving school at the end of the day.
- Only 1 child will be able to leave the classroom at a time to go to the toilet.
- If children cough or sneeze, they will be asked to wash their hands.
- If children become unwell, parents will be required to collect them from school
- School has adequate supplies of hand soap, hand sanitiser, paper towels and tissues.

Illness

- If children cough or sneeze, they will be asked to wash their hands.
- If children become unwell, parents will be required to collect them from school.
- If a child is symptomatic, they will be isolated until they can be collected. Staff who are supervising the child will use PPE during this time.

Playtimes

- We are being encouraged to be outdoors as much as possible so playtimes will last for 30 minutes (10:15-10:30am)
- The outside environment will be divided into zones. Each class bubble will play in their own zone and will have their own set of play equipment to use during break times.
- Children will not be able to play with children from a different class bubble.

Lunchtimes

- Hot school meals will not be provided. The only school lunch that will be available is a picnic lunch. Choice of filled rolls available (cheese; cheese & cucumber; cheese salad; tuna & cucumber; tuna mayo; tuna & sweetcorn; tuna salad; egg mayo; chicken mayo; chicken & sweetcorn; chicken salad)
- Children who are entitled to free school meals will be able to receive these as usual. The food vouchers provided by the government will continue for those children not attending school.
- Children will eat their lunches outside in their 'zones'. Picnic tables have been moved so that there is at least one in each zone. Picnic blankets are also in each zone's play crate.
- If wet or too cold, the children will eat their lunches in their classrooms.
- Children will play outside in their class bubble zones.
- Some of the zones do not have adequate shade so if the weather is very hot, children will have some time outside but will then return to their classrooms

Sun Safety

- Please ensure that your child has a water bottle in school every day. Bottles will stay on your child's desk and should be taken home for washing every day.
- Sun hats should be worn when outside.
- Please apply sunscreen before school.

Cleaning

- All classrooms have been deep cleaned during our partial closure
- New guidelines / expectations have been introduced with our cleaners for enhanced cleaning.

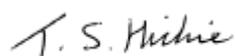
Mental health and well-being

- All adults at school are aware that the children will need support when returning to school for the first time.
- If your child is feeling particularly anxious, please let us know so that additional support can be put in place.
- Some families may have experienced a change during the time away from school (e.g. illness, bereavement, job loss, financial pressures). If you feel that your child has been impacted in any way, please let us know so that support can be provided.

We are really looking forward to seeing lots more children in school next week. Please reassure them that we will do everything we can to make their transition back into school as safe as possible but also as enjoyable as possible.

Congratulations – you have reached the end!

Kind regards



Tracey Hickie

Headteacher